

Fakenham Choral Society Committee Minutes

Date & Location	Thurs 12 November 2020 Zoom
Present	Philippa Allen Gill Ashby Roger Burbidge (Chair) Rosemary Dear Sue Burton Tim Burton Colin Blackmore Mark Jones (MD) Diana Lyons Louise Myhill

Glossary	
Philippa Allen	PH
Gill Ashby	GA
Colin Blackmore	CB
Roger Burbidge	RB
Sue Burton	SB
Tim Burton	TB
Rosemary Dear	RD
Mark Jones	MJ
Louise Myhill	LM
Diana Lyons	DL
Tracey Thompson	TT
Elizabeth Rix	ER
Barbara Wyvill	BW
James Dutton	JDM
Mooney	

Minutes

Agenda Ref	Summary/Actions	Action Owner
1.	Apologies - Tracey Thompson, Barbara Wyvill	
2.	Minutes of the last meeting held on 29th Oct 2020 <ul style="list-style-type: none"> • Gill asked that item 6 ii(e) should be amended as follows GAs draft 2020/21 budget assumed 75 members for 2 terms. Working on a break even basis for any concerts that we may perform, a £7K deficit was likely for the year, reducing our reserves to ca £7K. • After this amendment the minutes were agreed as a true record 	
3.	Matters arising <ul style="list-style-type: none"> • Roger will check in church to see if the box of glasses has been returned • Charity Commission info for FCS has been updated to include Louise Myhill • Flowers had been sent to Carol Jennings • RE the constitution - we should hear soon from the Charity Commission possibly by the end of Nov 	RB
4.	Correspondence <ul style="list-style-type: none"> • none 	
5.	Salvation Army Hall Hire Questions <ul style="list-style-type: none"> • Discussion was based round the paper already circulated by RD. • Returning to the SA hall to sing depends on answers • LM raise the possibility of using the Community Centre, this is not available on a Tuesday pm but it is on a Thursday pm which has implications of availability for MK and JDM • Good Zoom connections needed but CB had discussed this with JDM who is confident he could make it work. • No further questions added so RD to get them to SA hall next week 	RD
6.	Members Survey <ul style="list-style-type: none"> • Discussion based on the paper prepared and circulated RD and CB . RB thanked them for their work. • General amendments to the text were suggested • making what 'Covid Secure Venue' means clearer ie it is not entirely risk free • putting the questions at the top of the page with the info underneath for ease of sending it back via email and collating. • Title to be FCS Returning to Singing Survey • Bullet points heading to say ' all or some will be included' not 'may ' • Pre rehearsal questionnaires only not at the door as it creates a queue • 'Hand sanitising is required ' • Delete Temperature checks 	RD and CB

	<ul style="list-style-type: none"> • Face coverings to be worn at all times until seated and singing. MJ says all rehearsals will be seated. • Sing masks welcome not mandatory • Ventilation depends on talking to the SA hall about heating windows/etc • Group size dependant of numbers allowed -- possibly 2 groups with 45 min and a 15 minute break for cleaning and change over. • Chair/seating plan needed -discuss own chairs later • No socialising add within or just outside the venue • Cleaning change may to will • Omit extra cost scenario • Questions -- agreed we do need a name --- change interested to willing – add to the not willing `but I wd be interested in continuing to Zoom’-- amend final questions -- to I will only return when I have been vaccinated. Remove boxes • RD to amend , liaise with CB and circulate to the committee for approval and checking how to return to both RD and CB • CB volunteered to collate • To be sent out asap and to be returned within a short time scale for collation • Findings to be discussed at the next meeting and what actions might be required 	
7.	<p>Subs</p> <ul style="list-style-type: none"> • GA took part in a Making Music seminar on financial planning which she found helpful. • With so much uncertainly forward financial planning is difficult to forecast • Under current plans there will be a deficient of £1100 for this Autumn Term • If we continue to Zoom the Spring and Summer term put together with no concerts the deficit will be £4600 • To cover this cost If we charge subs for these 2 terms jointly-- assuming 50 members would join it would be £92 , if 75 members join it would be £61 • At present an average of about 35 members Zoom weekly • Members survey will help determine how FCS will rehearse and therefore costs for these terms. • If FCS do resume in person rehearsals a discussion will be required as to how to charge subs, with a possible tier system for subs 	
8.	<p>AOB</p> <p>I. RD has emailed the Town Council regarding the possibility of carol singing in the market in December if the lockdown is lifted. Suggested a small group, suitably distanced in a designated area, suggested 10 or 17 Dec dates.</p> <p>II. MJ announced he has taken on responsibility for the choirs at Greshams</p>	
9.	<p>Next Meeting</p> <ul style="list-style-type: none"> • Thursday 3 December at 7.30 on Zoom 	