Fakenham Choral Society Committee Minutes

Date & Location	Thursday 3 rd October 2019	Glossary	
Present	Thursday 3 rd October 2019 Rosemary's home, Fakenham Roger Burbidge (Chair) Rosemary Dear (Vice Char) Mark Jones (MD) Gill Ashby Philippa Allen	Gill Ashby Philippa Allen Colin Blackmore Roger Burbidge Sue / Tim Burton Charles Davison Rosemary/Brian Dear	GA PA CB RB SB / TB CD RD/BD
	Colin Blackmore Tim Burton Sue Burton Tracey Thompson Barbara Wyvill	Mark Jones Diana Lyons Tracey Thompson Barbara Wyvill Carol Jennings Margaret Vincent Adrian Richards	MJ DL TT BW CJ MV AR
		Grant Harrison Celia Giddings Fakenham Parish Church	GH CG FPC

Minutes

Agenda Ref	Summary/Actions	Action Owner	
1.	Apologies – Diana Lyons, Charles Davison		
2.	Minutes of meetings held on 27 th August 2019 Agreed and signed as a true record		
3.	 i. R & BD with help had sorted through all the staging at Whissonsett. The items below were suggested and agreed a) get rid of any old wooden staging (Stangrooms happy to burn) b) any usable timber to make protective boxes for FCS music stands c) offer FCS stools to choir members for a donation and/or get rid of the rest to charity. TB said he would retrieve one to bring to choir as a sample d) discard FCS music stand at SA hall as this is broken. MJ uses an orchestral one for performances and a SA one for rehearsals ii. Conductor's podium. Design / cost now finalised. A rear 'gate' would need to be fabricated locally. Agreement that we proceed, paid for from Friends' funds. Proposed BW, 2nd TT 8 agreed, 1 abstained. RD to inform Steph and give the manufacturers the go ahead. With luck it would be ready for Christmas. Note of thanks to be given in concert / programme to Friends. iii. GA reported back on the PRS Making Music workshop she attended. If a venue has its own PRS licence then what is performed should be submitted through them. FCS is covered by a Making Music scheme but we don't want to pay twice! RB to check the position with FPC. We will need to enquire about Cley and Wells in due course. 	TB RD	
4.	AGM – matters arising		
5.	Offer of £1000 grant received from Elgar Society. See separate item below		
6.	CJ had provided the latest numbers (below). Only one person had not yet paid S1=21 (but one likely to leave due to sight problems). S2=16. Total Sops 36 (suggested 40 max. in last meeting, but preference to re-allocate any spaces to tenors/basses) Section FULL A1=14, A2=13 (but one just about to join). Total will be 28 (suggested 25 in last meeting). Section FULL T1=5, T2=5. Total 10 (suggested 10 in last meeting) B1=7 (including the one not singing this term), B2=10. Total 17 (16 suggested at		

	last meeting) Section FULL	
	 Total choir size 94 (including joiners, leavers, not singing this term). Maximum suggested last meeting was 94/95 to account for those not singing at a concert 	
	 CJ was keeping in touch with TT when membership enquiries were made to ensure 	
	we keep numbers in check.	
	Members had been asked to complete new membership forms at the start of term to	
	allow collation of emergency contact details. No intention of doing this every year	
	All voice reps suggested at the last meeting had accepted and members told. Discussion re what personal information they sould have for their part. Agreed that phone	TT
	re what personal information they could have for their part. Agreed that phone numbers/emails would legitimately be needed to ensure they could fully do the job	
	Members would also be provided contact details for committee members and voice reps	π
	Voice checks for new joiners had gone well	
	CJ was thanked for her work on membership at the start of this new year	
7.	Concert Prep. Cantatas and Carols. Sat 14 th Dec 5.30pm at FPC	
	3. TB to find what we had before. More A5s would be useful	ТВ
	5. TB 1x Banner	
	11. £12 if paid in advance, £14 on door, under 16s free. Online sale cut off at midday on 14 th . Need to ask for a volunteer to sell tickets during the afternoon rehearsal as this had resulted in	
	several sales last time	
	13. Angela Brun (already arranged to rest/change at CG's). Tom Appleton (FCS host declined)	
	19. 14 musicians plus AR (who has told MJ he doesn't like performing in concerts)	
	20. £90	
	21. Either MJ's or FCS keyboard. Decided nearer the time. AR to play	
	<u>Publicity</u> . Michele Bishop does not wish to continue with this so another member needed. RD/TT to cover December concerts	
	Programmes. Need translations for the Bach. 150 to be printed	ТВ
	56. No break in rehearsal. Tea for musicians at end of rehearsal	
	61. Need to find more stewards. Could ask choir members who aren't singing at the	П
	performance. Ask choir again for help.	
	68. RB	
	73. Ladies – black and bling. Men – usual but with red bow ties 74. Folders needed in both halves	
	80. Need water/squash for any children. Also suggested water is made available 'back stage' for	
	choir members (but ask them to bring their own cups)	
	89. TBC as TT had not heard back from Angela Brun. If no response, then 1x flowers, 2x wine	DL
	92. Scores back (fully rubbed out) at first rehearsal of Spring term.	
	Part 2 music content General discussion about MJ's suggestions. Possible problems finding the	
	music for items not in the white book. Also costs to be considered. Agreed to make final decision at short committee meeting after next rehearsal once librarians had made enquiries.	
8.	King Olaf	
0.	Estimated budget for concerts in Wells and Norwich c£15,000. Grant offered by Elgar	
	Society was £1000 with some further conditions	
	Having recently built up our financial reserves it was generally felt that this could make	
	a serious hole in them	
	TT to ask Elgar Society what grant might be available for just one concert at Wells Marketing sub-committee (BW) Had not yet met. Item deferred	π
9.	, , , ,	
10	Website (TB) A selection of new photos had been received from Gary Bishop. TB would add links to performances of the Bach Cantatas in the members' area. TB would also look to add a	
	'subscribe for choir news' form.	
11.	Come & Sing and Sponsorship (RD)	
11.	RD to email 'keep the date' and basic details to previous C&S attendees	RD
	Fiona Thompson had offered to receive registration forms	
	TB asked to design poster so this could be printed ready for the Christmas concerts AB would also for the device.	ТВ
	AR would play for the day D to follow up existing sponsors in mid-November including those who had previously	RD
	 RD to follow up existing sponsors in mid-November including those who had previously offered to pay for printing 	
12.	Christmas Tree Festival (GA) – all in hand. More tombola prizes needed (TT to ask in email).	π
14.	All forms returned and next meeting on 16 th Oct.	
13.	Bake and Craft sale 12 th November to include Christmas crafts	
14.	Fakenham Academy Risk Assessment – RD would do this once back from holiday	

	the choir to look at perhaps a larger work for our 50 th anniversary.	
16	 RD still had some of our publicity leaflets. She wanted to keep a stock for the Christmas concert and Christmas Tree Festival. MJ would take some to the upcoming SCCS C&S Elijah alto soloist. Tabitha Reynolds had confirmed she was available but asked if we would cover travel expenses as she was based in London. Agreed that reasonable expenses would be paid. TT would also ask if she needed anywhere to stay overnight TT to attend a Making Music event in Ely on 12th Oct. Topic – Making Every Penny Count Music for Summer term. Timing meant extra cost for music hire. Agreed to request just one of the pieces for the first week of term which would cut costs Split rehearsal this term had been good. Need to review further ones before decision on accompanist For noting – the safety briefing about emergency evacuation of the SA Hall had been given by BW at the start of term 	TT SB/TE
	7. Snow lists need to be redone now we have an updated database	тт
L7	Date of next meeting - Thurs 9 th January 2020, 7.30pm at GA's home in Kettlestone. RD thanked for her hospitality and the meeting closed a 9.40pm	

Signed as a true record (name)		
Print name	Date	