

Fakenham Choral Society Committee Minutes

Date & Location	Thursday 31 st Dec 2020, 11.00am Virtual Meeting - Zoom	Glossary	
Present	Philippa Allen Colin Blackmore Roger Burbidge (Chair) Tim Burton Sue Burton Rosemary Dear (Vice Chair) Diana Lyons Tracey Thompson	Gill Ashby Philippa Allen Colin Blackmore Roger Burbidge Sue / Tim Burton Elizabeth Rix Rosemary/Brian Dear Mark Jones Diana Lyons Louise Myhill Tracey Thompson Barbara Wyvill James Mooney-Dutton Margaret Vincent Grant Harrison Stephanie Walsh (Friends) Fakenham Parish Church	GA PA CB RB SB / TB ER RD/BD MJ DL LM TT BW JM-D MV GH SW FPC

Minutes

Agenda Ref	Summary/Actions	Action Owner
1.	Apologies - LM	
2.	<p>Agreement to permit virtual meetings and electronic voting</p> <ul style="list-style-type: none"> TT had contacted GA in response to an action querying whether members could vote for the new constitution via email (rather than joining the Zoom meeting on 26th Jan 2021). GA consulted the Charity Commission website which said virtual meetings were permissible, especially in the current situation, but Trustees should consider minuting their agreement to this GA suggested the Committee formally agree a suitable statement to demonstrate good governance. Ideally this should occur before members were notified of the Special General Meeting and the vote to adopt the new constitution TT questioned whether the statement should include what would happen if people voted more than once. Committee agreed that any additional wording to cover this eventuality should go in the Rules and Regulations document After input from Committee members, the following statement was considered for adoption at this meeting: <p style="margin-left: 20px;"><u>Holding meetings remotely</u> Where necessary meetings may take place remotely. At the discretion of the Committee, members may exercise their right to vote at Annual General or Special General meetings using electronic or other remote means (such as by post). Due diligence will take place to ensure that only one vote per member is recorded. The membership quorum will be per the constitution in force at the time of any meeting. The trustees of Fakenham Choral Society have made this decision in the interests of good governance, to ensure that the business of the Society can continue in all circumstances.</p> Proposed CB, 2nd DL and agreed by all present (which exceeded the quorum requirement in the current constitution) 	

Signed as a true record (name)

Print name

Date